CIC Board Meeting Minutes, December 15, 2022

**Meeting Called to Order:** Erika Willitzer called the meeting to order at 12:07 pm. Board members present Ben Nighswander, Sarah Tackett, Keith Burmeister, Jack Stantz, Ron Jones, Mark Klein, Jill Little, Ted Penner, Dave Figley, Mayor Mike McCann, and Commissioner Mick Pocratsky.

Staff members present Erika Willitzer, Hannah Waterman, and Paige Johnson.

**Financials:** The financials were reviewed by Erika Willitzer. No questions were presented. A motion was made by Ted Penner to approve the financial statements and credit card statements. Commissioner Mick Pocratsky seconded the motion. All members present voted yes, and the motion was carried out.

**Minutes:** The minutes of the November board meeting were reviewed. A motion was made by Jack Stantz and seconded by Mark Klein. The minutes were approved. All members present voted yes, and the motion was carried out.

**Workforce Report: (Attached)**

**Business Development Report (Attached)**

**Director’s Report: (Attached)**

Discussion occurred about the CIC’s 2023 Goals & Budget Approval. A motion to approve the budget was made by Ted Penner and seconded by Jack Stantz. All members present voted yes, and the motion was carried out. Discussion continued about moving some of the CIC’s funds into a CD or MMA Account to increase interest revenue. Keith Burmeister motioned to allow the CIC to begin finding quotes for accounts. Commissioner Mick Pocratsky seconded the motion. All members present voted yes, and the motion was carried out. Ted Penner abstained from voting due to a conflict of interest. No other discussion was presented. At 12:25 pm, Ben made a motion to move into a Non-public session and was seconded by Sarah Tackett.

At 12:45 pm, a motion was made by Ben to come out of a non-public session, seconded by Mayor Mike McCann.

Ted Penner motioned to adjourn the meeting at 1:05 pm, seconded by Commissioner Mick Pocratsky. All members present voted yes, and the motion was carried out. Meeting Adjourned.

Respectfully submitted,

Paige Johnson

Paige Johnson, Corporate Secretary