CIC Board Meeting Minutes, October 19, 2023

**Meeting Called to Order:** Ben Nighswander called the meeting to order at 12:05 pm. Board members present were Ben Nighswander, Sarah Tackett, Keith Burmeister, Jack Stantz, Ron Jones, Bryan Keller (via telephone), Erika Willitzer, Jill Little, Ted Penner, Dave Figley, Commissioner Mick Pocratsky and Beth Sigg. City Administrator Ryan Mack was present as proxy for Mayor Mike McCann. Guests present were Lu Cook and Mark Warncke.

Staff members present were Erika Willitzer, Paige Johnson, and Dave Hire..

**Minutes:** The minutes of the September board meeting were reviewed. The motion to approve was made by Ron Jones and seconded by Dave Figley. The minutes were approved. All members present voted yes, and the motion was carried out.

**Financials:** The financials were reviewed by Dave Figley. No questions were presented. A motion was made by Ben Nighswander to approve the financial statements and credit card statements. Ted Penner seconded the motion. All members present voted yes, and the motion was carried out.

**Assistant Director’s Report: Attached.**

**Director’s Report: Attached.**

A motion was made by Ben Nighswander to establish Dave Hire as the CIC’s Corporate Secretary. The motion was seconded by Sarah Tackett. Erika Willitzer reported that a retail consulting firm specializing in attracting new retail business had offered its services to the CIC.

Beth Sigg motioned to move into non-public session at 12:23 pm which was seconded by Dave Figley. At 1:12 pm, Ben Nighswander made a motion to come out of non-public session, seconded by Dave Figley. At 1:15 pm Sarah Tackett made a motion to adjourn the meeting. Ted Penner seconded the motion. All members present voted yes, and the motion was carried out. Meeting adjourned.

Respectfully submitted,

Dave Hire

Dave Hire, Corporate Secretary