CIC Board Meeting Minutes, January 18, 2024

**Meeting Called to Order:** Ben Nighswander called the meeting to order at 12:06 pm. Board members present were Ben Nighswander, Sarah Tackett, Keith Burmeister, Mayor David Weaner, Mayor Mike Barth, Don Gillett, Mark Klein, Michael Wall as proxy for Bryan Keller, Erika Willitzer, Jill Little, Dave Figley, Mayor Mike McCann, Commissioner Mick Pocratsky, and Beth Sigg. Guests present were Mark Warncke, Lu Cooke, and Nicole Wells.

Staff members present were Erika Willitzer, Paige Johnson, and Dave Hire.

**Minutes:** The minutes of the November board meeting were reviewed. The motion to approve was made by Mike McCann and seconded by Don Gillett. The minutes were approved. All members present voted yes, and the motion was carried out.

**Financials:** The financials were reviewed by Dave Figley. No questions were presented. A motion was made by Don Gillett to approve the financial statements and credit card statements. Mick Pocratsky seconded the motion. All members present voted yes, and the motion was carried out.

**Assistant Director’s Report: Attached.**

**Director’s Report: Attached.**

Paige Johnson reported on further progress concerning Positive Pay and ACH activated through Premier Bank and State Bank. An agreement has been prepared with both financial institutions. Electronic forms have also been created for the purpose of electronic bill pay. Bryan Keller made a motion to approve going forward with the program. Ryan Mack seconded.

Mike McCann motioned to move into non-public session at 12:27 pm which was seconded by Mick Pocratsky. At 12:49 pm, Sara Tackett made a motion to come out of non-public session, seconded by Dave Weaner. At 12:50 pm Dave Weaner made a motion to adjourn the meeting. Mick Pocratsky seconded the motion. All members present voted yes, and the motion was carried out. Meeting adjourned.

Respectfully submitted,

Dave Hire

Dave Hire, Corporate Secretary