

CIC Board Meeting Minutes, January 20, 2022

Vice President Mark Klein called the meeting to order at 12:05pm. The meeting was held virtually via ZOOM, meeting ID #9884 602 881. Board members present: Mark Klein, Tyson Stuckey, Mayor Mike McCann, Commissioner Mick Pocratsky, Doug Bush, Ted Penner, Hans Rosebrock, Sarah Tackett, Mayor Ron Jones (Hicksville), Don Gillett, and Dave Figley. Guests present: Todd Helberg, The Crescent News, Sean O'Donnell, City Attorney, and Mark Warncke, CIC Attorney. Staff members present: Erika Willitzer, Kortney Williams, Sonya Herber, and intern Jeremy Jiminez, Defiance College.

The minutes of the December board meeting were reviewed. Sarah Tackett noted that Don Gillett's name was misspelled throughout the minutes. The minutes would be amended to include the correct spelling. Motion to accept the minutes with changes made by Sarah Tackett and seconded by Don Gillett. All members present voted yes, and the motion was carried.

Erika Willitzer and Tyson Stuckey reviewed the financial and credit card statements. Tyson noted the December rent payment was not entered on excel spreadsheet but had been paid. The spreadsheet was corrected to reflect the payment. Additionally, the CIC received private investments totaling \$128,000 in 2021 which was slightly above the amount received in 2020 (\$127,000). Mayor McCann made a motion to approve the financials with corrections. Doug Bush seconded the motion. All members voted yes, and the motion was carried.

Workforce Report - Kortney Williams shared she has met with local high schools and discussed upcoming student bus tours and events for 2022 which should include a "healthcare bus tour" with Defiance College students and Mercy Healthcare. This event will be adjusted based on the Covid situation. Additionally, Kortney met with a representative from "Towlift, Inc.," to discuss sharing the company's information with current and new businesses. Met with Sarah Tackett, Chamber Director to brainstorm ideas for incentives for bankers and realtors. Lastly, the "Educator Boot Camp" will be funded through State resources for up to 20 teachers per county and is scheduled for June 6th-9th. Lastly, Kortney met with regional ED's to discuss sending wage and benefit survey twice/year for industry. Defiance County ED will run a separate survey to include information from additional businesses such as retail, healthcare, etc.

Kortney reported marketing efforts continue to include scheduled podcasts and video shoots with Sherwood Mayor Jack Stantz and APT. Social media continues to remain strong with a piece on the 1918 building reaching over 13,900 people and the small business article highlighting 3 area businesses has reached over 2,000 people.

Executive Director Erika Willitzer announced the Tessengerlo Group (TKI) will build a new facility on Quality Drive in Enterprise Industrial Park and will provide a significant investment in the county and 17 high-paying positions. Erika also shared a new manufacturing facility will be constructed not far from TKI. This plant will make stone facades for homes and businesses and will provide \$6 million investment and 30 or more new employees. Legislation related to this development has been approved by Defiance City Council. Additionally, Erika reported that

several calls have come into the office from businesses who are considering expansion. The EZ Agreement with Vancrest Healthcare System (Hicksville), is close to completion and Erika will be presenting to the Commissioners for signatures.

Erika has also submitted the Ney CRA application to the State and met with Milford Twp. Trustees to update them on the Kroemer Road project so Weber Sand & Gravel-Pahl Ready Mix can expand their operation which would provide \$1.5 million investment and 20 new jobs. Erika also participated in DC's "Jacket Days" as a presenter. Introduced and welcomed our intern from Defiance College, Jeremy Jimenez.

The CIC Annual Meeting is planned for Tuesday, March 22, 2023, and venue options were discussed regarding having in-person or virtual event. Discussion followed and we will wait 2 weeks before making a final decision on the meeting platform based on the Covid19 situation.

Discussion of the Metric-bonus generated additional questions pertaining to quantitative analysis of our initiatives. Vice President Mark Klein suggested looking at measurable initiatives and establish goals to evaluate overall performance at the end of 2022. Erika stated that we already had 15-20 measurable goals, if not more. She stated this was brought up, because the board, in Executive Session at the December meeting, had wanted to develop a separate goal tied to workforce development. No one recalled that conversation or had input so Erika stated she will resend our Goal Dashboard out again for review. The matter was tabled until the February CIC meeting.

E-Commerce Project-Option-Mortgage Modification: Bryan Keller required additional ground for additional parking. Erika had met with the Executive Committee prior to the January meeting for approval to sign the modification. The Executive Committee authorized the signature. A motion was made by Mayor Mike McCann and seconded by Tyson Stucky to approve Erika's signing of the modification. All members present voted yes, with Ted Penner abstaining. The motion was carried.

TKI land acquisition discussion: The City of Defiance is giving the land to the CIC as part of their 2022 investment. Erika needs approval from the board to sign the document. Motion was made by Ted Penner and seconded by Hans Rosebrock to authorize Erika's signature. Discussion followed. The motion was tabled, and the matter was moved to non-public session.

The board came out of non-public session at 1:07. The motion authorizing Erika to sign the land acquisition agreement was withdrawn by Ted Penner and seconded by Hans Rosebrock. All members present voted yes, and the motion was carried.

Meeting adjourned at 1:09 p.m.