



# City of Defiance

## Job Creation Incentive Program

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### Application for Program Incentives

Date submitted: \_\_\_\_\_

#### 1. Applicant

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Legal structure of company: \_\_\_\_\_  
(C-corp., S-corp., Partnership, Sole Proprietorship)

#### 2. Company Information:

Industry served: \_\_\_\_\_

Principal product or service: \_\_\_\_\_

Date Company established: \_\_\_\_\_

Federal Tax I.D. No.: \_\_\_\_\_

NAICS code (If applicable): \_\_\_\_\_

Parent company name if different than above:  
\_\_\_\_\_

Parent company address if different than above:  
\_\_\_\_\_

**3. Project Information:**

Address for proposed project:

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Project start date\*:

*\*The Project start date is the beginning date of the 24-month job creation window.*

Estimated completion date:

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Project description:

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**4. Estimated Project Investment:**

Land: \$ \_\_\_\_\_  Purchase  Lease

New building construction or building addition: \$ \_\_\_\_\_

Improvements to existing buildings: \$ \_\_\_\_\_

Machinery and equipment: \$ \_\_\_\_\_  Purchase  Lease

Furniture and fixtures: \$ \_\_\_\_\_

Inventory: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

***Total estimated project investment: \$ \_\_\_\_\_***

Financing for the proposed project is:  In place  Pending  To be determined

Add any additional description regarding project investment or financing, if desired:

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**5. Jobs/Current Payroll/Job Creation information:**

Current number of employees in the City of Defiance: \_\_\_\_\_

Fulltime: \_\_\_\_\_ Part Time: \_\_\_\_\_

(This will be your baseline employment number to determine job growth.)

**Projection of estimated number of jobs to be created by this project**

The job creation period is 24 months from the Project start date in Section # 3 above. >>

Minimum number of new jobs anticipated: \_\_\_\_\_

Minimum aggregate annual payroll for this job creation level: \$\_\_\_\_\_

*Eligible jobs must pay 175% of the current federal minimum wage level.*

Maximum number of new jobs anticipated: \_\_\_\_\_

Maximum aggregate annual payroll for this job creation level: \$\_\_\_\_\_

*Eligible jobs must pay 175% of the current federal minimum wage level.*

**Your estimate of any new jobs to be created by this project that are not “eligible jobs” as described by the JCIP guidelines**

(Examples: Part time positions or jobs paying less than 175% of federal minimum wage)

Non-eligible jobs estimate # \_\_\_\_\_

**6. Water and sewer demand estimate:**

If your project involves the erection of a new building, substantial alteration of an existing building or installation of additional industrial machinery and equipment, we would like to know about any anticipated additional demand for city water and sewer services. If your project will create significant new utility revenues for the city, that factor may be considered in the determination of your JCIP incentive level and/or term.

Is the proposed project site presently served by City of Defiance water and sewer lines?  Yes  No

What is your estimated additional water demand associated with your project?

\_\_\_\_\_ gallons per \_\_\_\_\_  Month or  Year

What is your estimated additional sewer effluent discharge associated with your project?

\_\_\_\_\_ gallons per \_\_\_\_\_  Month or  Year

*How this application will be processed:*

1. Return your completed application to the Executive Director of the Defiance County Community Improvement Corporation, 1300 E. Second Street, Defiance, Ohio 43512.
2. The e-mail address is: [Erika@DefianceCountyED.com](mailto:Erika@DefianceCountyED.com)
3. Within 21 days following the receipt of your application, the City's Job Creation Incentive Program Committee shall review the application and determine the project's eligibility for incentive and the level and term of any incentive award.
4. Each JCIP award approved by the JCIP Committee shall be submitted to Defiance City Council for funding certification by the enactment of a city ordinance. This Ordinance of Record shall be adopted within 30 days of the ordinance's submission to Council.
5. Within seven days of the effective date of the Ordinance of Record, the Executive Director of the CIC will deliver to the applicant company a Notice of Award detailing the terms of their JCIP incentive award.

For additional information on the City of Defiance Job Creation Incentive Program, please contact:

Erika Willitzer, Executive Director  
Defiance County Community Improvement Corporation  
1300 E. Second Street Defiance, OH 43512  
(419) 784-4471 | [Erika@DefianceCountyED.com](mailto:Erika@DefianceCountyED.com)